

**MOUND CEMETERY ASSOCIATION of Brooklyn Center MN**

3515 69<sup>th</sup> Ave North Brooklyn Center MN 55429

**Billing/mailling Address:** 3007 Atwood Drive Minnetonka MN 55305-3752

Cemetery: (952) 935-0954 Fax: (952) 935-0953

CEMETERY MANAGER: DAN KANTAR Cell 612-990-2333

**Email Address:** [dkantar@dankantar.com](mailto:dkantar@dankantar.com) **Web Site** [www.moundcemetery.com](http://www.moundcemetery.com)

**MEMORIAL AUTHORIZATION FORM – 2022 (Revised January 1, 2022)**

On \_\_\_\_\_ 20 \_\_\_\_ the undersigned owners of graves located in Section \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Grave \_\_\_\_\_ contracted with MOUND CEMETERY ASSOCIATION to erect foundation(s) and/or install memorial located in Mound Cemetery.

The following described work will be at the grave of \_\_\_\_\_.

Mound Cemetery Association (the Cemetery) requires that all memorials will have a foundation. This foundation will be constructed to meet with the present rules and regulations of the Association governing the erection of monuments and markers. **The Mound Cemetery Association must approve all memorials in advance.** Please use the Memorial Description forms (page 2) attached and submit for approval.

**All applications can be faxed to 952-935-0953 or emailed to info@moundcemetery.com** Upon approval the Monument provider or family will be invoiced for all services and a permit number will be noted on the invoice.

The Monument provider will be responsible to set all upright monuments on foundation provided by the cemetery. The cemetery will set flat markers. All memorials will remain the owner's property. The Association is not responsible for damage to the memorial due to acts of God, improper installation, or vandalism. Contact your insurance agent for coverage, if applicable.

**All lot fees, to include cost of the graves, opening & closing, gate fees, foundation setting fees MUST BE PAID IN FULL PRIOR TO THE COMMENCEMENT OF ANY WORK.**

*Mound Cemetery will straighten at no charge (to the lot owner) any memorial that is installed by the Cemetery.*

**Mound Cemetery will install foundations or set/re-set monuments according to the fees below.**

DESCRIPTION OF SERVICES	Price	Total
Installation flat marker 2 x 1 Add \$200 4 inch cement border ( 2-8 x 1-8 x 0-4)	\$ 350.00	
Installation all companion flat marker (3 x 1 Add \$150 4 inch cement border)	\$ 400.00	
Installation Single Slant monument includes Pre-cast cement foundation.	\$ 450.00	
Double upright monuments, includes Pre-cast cement foundation	\$ 550.00	
Optional mill lane granite foundation can be added at an additional cost	Quote	
Install bronze vase/w canister in cement foundation.	\$ 250.00	
Gate Fee for Monument, Marker (Per Each)	\$25.00	
<i>It will be the responsibility of the selling monument dealer to set all monuments on the foundation provided by the cemetery.</i>	<b>TOTAL DUE</b>	
<b>By signing below, I acknowledge and have read the monument rules on page 3 &amp; 4 of this form.</b> If setting is billed by cemetery to customer add MN Sales tax 7.525% When Monument Company is billing customer, they are responsible to collect sales tax.		

<b>Lot/Grave Owner</b>	Name: _____		Email Address _____	
	Address: _____			
	City: _____		State: _____	Zip: _____
	Home Phone: ( ) _____		Work Phone: ( ) _____	
Owner's Signature: _____			Date: _____	

**MEMORIAL AUTHORIZATION FORM PAGE 2**

**Monument or Memorial FOR** \_\_\_\_\_

Please describe the details of the memorial below. Please attach signed proof & sketch a picture in the space provided.

DESCRIPTION	SKETCH
Type of stone:	<b>Must provide Supplier Layout with form</b>
Color:	
Height of memorial:	
Width of memorial:	
Size Of Memorial Base:	
Dimensions Of Flower Box	
Dimensions Of Marker	
<i>Please use one page per monument application. Thank you for your cooperation</i>	

To the best of my knowledge all the information contained on this application is correct		
X Installing Company _____	Signature _____	Date _____
		<i>Proposed Delivery Date:</i>

FOR OFFICE USE ONLY		
<i>Proposed Unveiling Date:</i>	<i>Required Foundation Date:</i>	<i>Date Received By Cemetery:</i>
<i>Memorial Set Date</i>	<i>Foundation Installation Date</i>	<b>PERMIT #</b>

MEMORIAL PERMIT AUTHORIZATION For Office Use Only	
<i>Mound Cemetery Approval:</i>	<i>Date:</i>

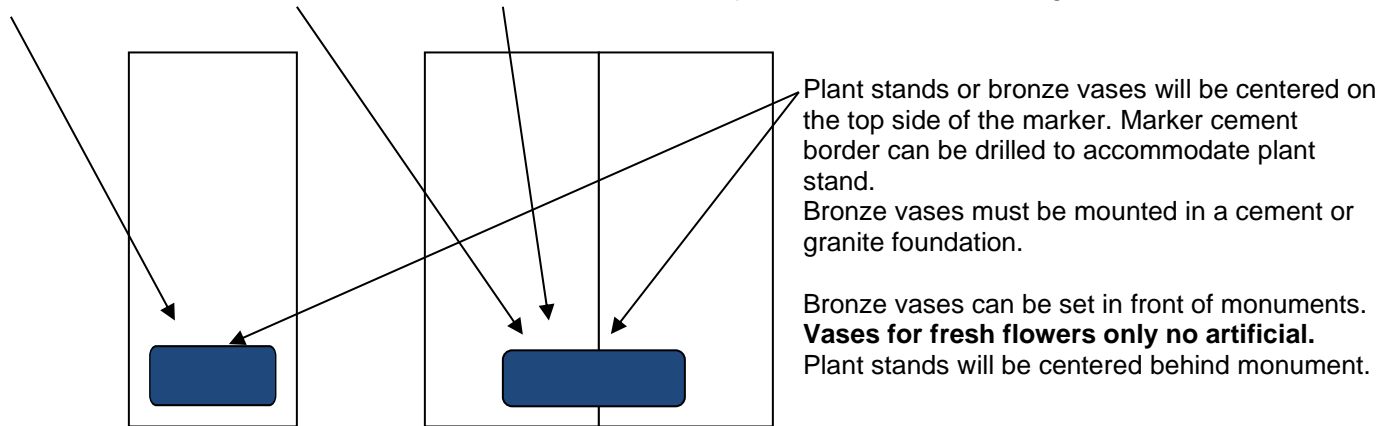
***All foundations will be installed within 2 weeks of receipt of payment.***

**SEE REGULATIONS ON PAGE 3**

**Mound Cemetery requires that all graves must be marked with the minimum of a 24 x 12 x 0-4 flat marker within one year of interment.** (See Mound Cemetery Purchase Agreement)

## MEMORIAL MOUND CEMETERY REQUIREMENTS

All flat markers, double flat markers and monuments will be placed at the foot of the grave see below.



### **Temporary Markers**

Temporary markers of wood, concrete, paper and plastic are prohibited. Temporary metal or plastic markers provided by funeral providers are permitted for 60 days then removed.

### **Flat Markers Lawn Level Set**

Flat markers are permitted on any grave in all additions in the cemetery. **Third Addition section 3A is a marker only section. 1 (one) marker is permitted per grave in all additions.** If cremated remains are placed in an existing grave which is currently marked, current marker will have to be removed and be replaced with a marker with 2 names on it. (The old marker will be destroyed or buried on the grave site per owner's option.)

**The minimum size** of a flat marker lawn set on a single grave is 24 x 12 x 0-4 not including a 4-inch cement border. 24 x 12 x 0-4 markers can have an (optional) 4-inch cement border, which is added to the setting fee by Mound cemetery. Mound Cemetery makes no representation or warranties regarding a cement border provided by cemetery or others.

**The maximum size** of a marker on a single grave will not exceed 32 x 20 x 0-4. This marker will not have a cement border but can a granite wash not to exceed size above. This marker can accommodate 1 or 2 names.

**All Infant markers** Depends on Grave location either 24 x 12 x 0-4 or 20 x 10 x 0-4 (contact Cemetery)

**One companion marker** is permitted per **double grave** not to exceed 42 x 14 x 0-4 not including 4 inch cement border, markers can have an (optional) 4 inch cement border, which is added to the setting fee by Mound cemetery. Mound Cemetery makes no representation or warranties regarding a cement border provided by cemetery or others. Cement borders can be drilled at the top center to accommodate a single pole plant stand.

All Bronze markers will be mounted on a (optional Granite foundations with a 4-inch border) or cement foundation with a recessed area for the marker add 125.00 to setting fee. Vet's bronze markers may not be ground set on monument lots if monument is going to be placed. Veterans bronze markers can be mounted to the monument placed front or back.

### **Monument Lots**

Monuments are permitted on any grave in, **Section 0, 1 & 2. Addition 3 Section 3B Lot 1 Block 1 Section 3 Block 10 & 11 Lot 1.** Monuments will not exceed ½ the distance of the width of the grave. Single graves in Mound cemetery older section are 48 inches in width. **Monuments in Original Cemetery addition must have prior board approval.**

**Slant style single monument ( Slant Monument Area)** is permitted on a single grave. The minimum & maximum slant monument will not exceed 24 inches in width 16 inches in height; slant will be set on a cement foundation which is included in the setting fee by the cemetery. An optional lawn set matching granite foundation or mill run foundation is permitted and will not exceed 32 x 24 x 0-4. Cement & granite foundations can be drilled in the top center to accommodate a plant stand.

**Double monuments** are permitted on 2 or more graves and can't exceed 48 inches in width including the monument base and 3 feet in height and 6-inch minimum thickness of the tablet. The monument base will not exceed 16 inches' front to back. No metal or stone vases are to be mounted on the base. Cement lawn level pre-cast foundation is included in the setting fee by the cemetery. An optional matching granite foundation or mill lane foundation is permitted. Cement & granite foundations can be drilled in the top center to accommodate a plant stand.

### ***Monument Lot's Section 3 Block 35 34 33 (Added 4-1-2017)***

**Single monument** is permitted on a single grave. The minimum & maximum monument will not exceed 24 inches in width 30 inches in height; and 6-inch minimum thickness of the tablet. monument base does not exceed 34 inches wide 14 inches' front to back. No metal or stone vases are to be mounted on the base. Cement foundation which is included in the setting fee by the cemetery. An optional lawn set matching granite foundation or mill lane foundation is permitted and will not exceed 36 x 24 x 0-4. Cement & granite foundations can be drilled in the top center to accommodate a plant stand.

**Double monuments** are permitted on 2 or more graves and can't exceed 48 inches in width including the monument base and 3 feet in height and 6-inch minimum thickness of the tablet. The monument base will not exceed 16 inches' front to back. No metal or stone vases are to be mounted on the base. Cement lawn level pre-cast foundation is included in the setting fee by the cemetery. An optional matching granite foundation or mill lane foundation is permitted. Cement & granite foundations can be drilled in the top center to accommodate a plant stand.

### **Flower Planting & Plant Stands**

For environmental reasons and the safety of visiting guests and cemetery worker's artificial flowers, plants &, wreaths; mementos, decorations & statuary items; bird feeders & shepherd hooks, will no longer be allowed in the cemetery. Decorations are described as any non-floral item.

Please remove any items that do NOT conform to these regulations. If not removed by the owners, they will be removed by Cemetery Personnel.

Any non-approved item or decoration will be removed from the grave area and will be placed in the maintenance area along the back fence of the cemetery. All non-approved items in this area of the cemetery will be disposed without notice. Mound Cemetery will not be responsible for the damage or loss of any personal items or mementos left on the graves.

**Per the rules & regulations of the cemetery & signs in the cemetery planting fresh/live plant and artificial materials are allowed in plant stands only.**

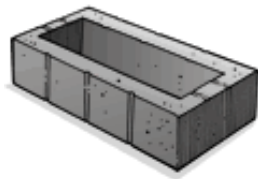


**Approved plant stands black or green single pole construction only; pots must be constructed from a frost-free ceramic material no plastic pots.**

**MONUMENT LOTS ONLY**  
**Optional Flower Box Planter**

**Per the rules & regulations of the cemetery & signs in the cemetery planting in the ground is not permitted. In ground planting is permitted in cemetery approved Flower boxes only. The flower box described below are approved in monument areas including old addition "O", additions 1 & 2 Sections 1 & 2 and addition 3 section 3B lot 1 block 1. MONUMENT LOTS ONLY**

The flower box must be constructed of fiberglass reinforced cement 14-1/2" x 29" x 6" and will be installed approximately 3 inches above ground level. This flower box may be purchased from & installed by the cemetery. Any planter other than the one described will be removed. The placement of the flower box will be in front or behind of the monument depending on monument location on the grave.



No shrubs, trees, bushes, or evergreens may be planted in the flower box. Annual plants & flowers are permitted; no decorations are permitted in flower boxes. Decorations are described as any non-floral item.